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# Introduction

This handbook is published each year by the Division of Student Affairs to provide stated and staff with detailed and important information about campus life at the University of North Alabain and des policies, procedures, practices, as well as student's rights and responsibilities to student is responsible for knowing and observing the contents of this handbook and the UNA.catalog

#### UniversityMission

The mission of the University of North Alabamis to be

Innovative. Inclusive. Engaged. Evolving. Global.

#### University Goals

The University of North Alabama has identified five broad university the the sequide strategiplanning and resource allocation throughout the University. These themes represent go and the sequence are assumed to inspire, to guide, and to begoing. The five university the sequence sere:

- x Transformational Student Experience
- Academic Excellence and Innovation
- x Diversity & Inclusion
- x Financial Sustainability
- x Institutional Identity

# Student Affairs

#### Mission

Student Affairs promotes li0 9.968pJI8 (m)20.9lgo lesn

protections for those opsing discrimination or participating in any resolution process on campus or within the

## Student Financial Aid

LOCATION: The Wendell W. Gunn University Commons Building , Room 318 HOURS: Monday -Friday, 8:00 a.m. - 4:30 p.m. PHONE: 256.765.42 78

Student Financial Aid is committed to providing student financial assistance to eligible students to help pay the costs associated with attending collegerearevarioustypesof studenfinancialassistance that areavailable through our department. And the Office of Student Financial Aid assists students with Federal aid/scholarship application procedures and eligibilite quirements.

Administers Federal student aid (Pell/Direct Studeoratns) Administers University and Endowed Scholarships Offers Financial Aid counseling Offers assistance with financial afterms

Х

# **Student Services**

### Career Center

LOCATION: Guillot University Cente r, Room 202

PHONE: 256.765.4276 • WEBSITE: <u>career.una.edu</u> • EMAIL: car eerservices@una.edu

The Career Centeris aC2 (.988 i)(n)-160.3 (au) 0 61s7c 556 /S42 0.5s7c 1 3 Td [(C2 (.988 v)13.i 2--16 3s717 556 /S42 0.

There is no office visit charge for a currently enrolled stude eterrals for specialty or emergency care are arranged as needed. Clinic patients are seen on -adimet, first served basis in the morning and by appointment in the afternoon. Students seeking services will need to bring their Mane Card to verify enrollment status.

There are minimal charges for medications, lab tests, medical supplies, and other diagnost itersts.may request a prescription for medication lab orders for an appropriate facility if they prefer to use their insuranceUniversity Health Services does not file any insurance claims.

Payment is due at the time of service and may be mades (s)5.g14.8 (cke)121 (ay)-4.1 (m)21() Tw 14[t7 (cat)14.9 (i)2

The Center sponsors courricular activities and rograms such as the Women's and Gender Studies Associationand the American Association of University Women (AAUW) is the home of Pride's Pantry which distributes personal care iteness (, shampoo, toothpaste, soap,) effecto students in need. It encourages student leadership in community ding outreach activities such as The Help Cerstefe Place and OnePlacet builds associations and promotes cooperation between university programs and community agencies The Center offers referrals, eduica, and support around numerous issues with speakers from agenciessuch as One Place and SafePlaceand SafePlaces, it embraces and celebrates the multicultural nature of women's lives across categories that include ethnicity, class, age, genderbilities.

All use and services of the Center for Women's Studies are free of charge and open to everyone.

# Office of Diversity and Institutional Equity (ODIE)

LOCATION: Guillot University Center , Room 209

PHONE: 256.765.6340 • WEBSITE: <u>una.edu/diversity</u> • EMAIL: odie@una.edu

The primary role of the Office of Diversity and Institutional Equity (ODIE) is to collaborate with the campus community to provide a welcoming and inclusive **hig** and learning environment. ODIE provides leadership in developing initiatives to promote a campus culture where all are respected, valued and included. ODIE works with faculty, staff and students Someof our office initiatives include:

xCultureFest (VaneMonth Event) xDiversity EducationWeek xHeritage Awareness Celebrations xDiversity Student Ambassador Program xAnnual President's Diversity Award to Faculty astruidents

## Military and Veteran Service Center

LOCATION: Guillot University Center , 2nd Floor HOURS: Monday -Friday At the beginning of each semester, Mane Cards belonging to enrolled students autor**batioally** active. ManeCardshavedifferentauthorized activities (door access, meal plans, etc.) dependent upon the registration status.

Funds, also known as "Lion Loot," may be added to the card. A minimum deposit of One Dollar (\$1.00) must be applied to activate the debit account, but there is no minimum balance to maintain. Turits exponent be overdrawn and there are no fees associated with the use of this account.

For more information, please visit una.edu/manecard

### Student Media

LOCATION:Student Media Building, 643 N Wood Ave.PHONE:TheFlor-Ala editor-in-chief256.765.4364The Flor-Ala business manager256.765.4427Diorama executive editor256.765.5184Student Media Advisor256.765.4426

xposting and advertising xco-sponsoring and "fronting" xThe Market Placeendor procedures, expectations and costs xpolitical candidates xoutdoor campus decorations xweddings

#### Information Center and UC Banners

If you have an event you wish to advertise on campus, you'll want to let University Center Operations and Event Managementhelp you spread the word. The University has a limited numberightivisibility spaces hangbanners hangbanners which we will be happy to hangfor you in high-traffic areas of the GUC. These services are normally restricted to recognized or registered student inizations wishing to advertise events open to the entire campus. Other messages are approved on -by case basis. The ave a message advertised, stop by GUC 107. eazcasa tticle6 () ao II12 ()-12.1 (m)-196 (ts)2 (o)-22 (o) ig td7.8 (z) ya til1.9 (b)-243 zs a..ne(h-5) t-12.1 (

Recreational facilities and equipment are usually available seven days a week. The operating schedule will vary depending on time of year and in conjunction with closings of the University.

We are the largest employer of students on campus with opportunities for leadership in the following areas:

\*Patron Assistant \*Facility Monitor \*Group Exercise Instructor \*Personal Trainer \*Intramural Sports Official \*Intramural Sports Supervisor \*Outdoor Program Assistant

# Student Life

## Student's Role and Participation in Institutional Decision -Making

Students are free, individually and collectively, to express their views on issues of institutional policy and on matters of interest the student body. The Universite eks to ensure th 0 Tc 0

Center, booking spaces **ca**mpus, setting up promotional tables, team participation in University Events, and applying for Student Allocation Funding\*. **Temain** in good standing:

xThe organization must maintain at least three active members whoo matter the organization must maintain at least three active members whoo matter active members who matter active active members who matter active members who matter active members who matter active active members who matter active active active members who matter active act

xThe organization must have no outstanding balance beyond 30 days withit bestby.

xThe organization must have at lease representative attend all mandatory RSO meetings/trainings hosted by StudenEngagement.

xThe organization must have an active advisor atrades.

xThe organization must have fully completed the annegistration.

xThe Director of Student Engagemenalyrrevoke good standing status if an organization is violating university policies, the student handbook, the RaOdbook, or engages in activities contrary to theside w

University is unable to monitor activities. Individuals who affiliate with unrecognized organizations may be susceptible to participies in activities that violate university policy and should understand that they will be held individually accountable for the incrime.

#### Starting a New Organization

Students interested in forming a new organization at UNA should first contact the **Studegement** Center to schedule a consultation with a Student Leadership Consultant and obtain a copyroif their of North <u>Alabama Recognized Student Organization and Student Activities Handblook</u> available on the Student Engagement Center w UN UN U oogiTw 9.96 pn- ()CJ EMC ET /Link 5</MCID 4- (I)142 (z)tgniz E UN (d)-12

# Student Government Association (SGA)

LOCATION: G uillot University Center, Room 163 • PHONE: 256.765.4248 or 256.765.4207 WEBSITES: <u>una.edu/sga</u> • <u>una.edu/upc</u>

#### **Executive Branch**

The SGA executive branch oversees the operation of all branches of SGA in **chording**unication, goals, training, finances, and record keeping. The executive branch maintains office hours in the Student Engagement Center.

#### Legislative Branch

The Student Senate and Freshman Forum make up the legislative branch of SGA. The purpose of the legislative branch is to discuss issues relevant to students, prepare legislation, and debate policy resolutions or initiatives related to the issues before casting a vote. Senate meetings occur every Thursday at 3:30 p.m. in the Student Engagement Center.

#### Judicial Barnch

The student court makes up the judicial branch of SGA. It is available to settle conflicts within the student government association, and interprets the constitution and code of laws. The judicial branch meets as needed in the Student Engagement Cente

#### Fraternity and Sorority Life

LOCATION: Guillot University Center, Student Engagement Center , Suite 163 PHONE: 256.765.4248 • WEBSITE: <u>una.edu/ fsl</u>

The University of North Alabama's Fraternity **d 6** or ority Life is dedicated to enhancing the undergraduate fraternity and sorority experience by fostering an inclusive munity providing academic personal social, service and leadership opportunities, and promoting a strong values d fraternity and sorority community.

There are four governing councillshich consist of over twenty active organizations: College Panhellenic Council (CPH) the Independent Greek Council (IGC), the fraternity Council (IFC) and the National Pan Hellenic Coundi (NPHC).

### Community Service and Volunteerism

LOCATION: Guillot University Center, Student Engagement Center WEBSITE: <u>una.edu/students</u> • PHONE: 256.765.4248

The act of service is not only good/TT3 1 Tf Af25 -0 0 9.]TJ 0 Tc 0 Tw 3.494 0 Td ()Tj 0.014 Tc -0.011 Tw 0.265 0 Td |

# **Community Projects**

Largescale community servicege

outlinedvolunteer efforts and photos or other documents suppdrteigvolunteerwork. The recipientis selectedby a faculty/staffpanel.

#### Outstanding Volunteerism, Group/RSO

The Outstanding Volunteerism Award for a Group/RSO is presented to a student oigrawite thas contributed their time to bettering the UNA and surrounding communities. The recipient is selected not only for the number of volunteeroursthey have completed but also for the quality of the service they have provided to the community. Grops/RSOs that would like to be considered for the award may submit an application with their outlined volunteer efforts and hotosor other documents supporting their volunteer work. The recipient is selected by a faculty/staff panel.

# Living on Campus

# Housing and Residence Life

OFFICE: Rice Hall, Ground Floor HOURS: Monday -Friday, 8:00 a.m. - 4:30 p.m. PHONE: 256.765.5558 • FAX: 256.765.5840 WEB: <u>una.edu/housing</u> • Email: <u>housing@una.edu</u>

#### Mission

The mission of Housing & Residence Life is to provide inclusive communities that engage students in exceptional living and learning experiences within safe, affordable and mainly and learning experiences.

#### Core Values

Professional Exdence: We aspire to be exceptional in all that we do and characterize ourselves through actions that endow and add to the future of our university and our profession.

Respect: We cultivate an environment that treats all students, staff, faculty, aout wisth acceptance, compassion and authenticity.

Inquiry: We challenge ourselves and our students in the attainment, application and development of new knowledge that contributes to a culture of lifetime learning.

Diversity: We strive to promote diversity d the uniqueness of each individual and are committed to learning from each member of the university community.

Empowerment: We encourage students to become informed and active members of the university community and to exercise personal responsibility their decisions and actions while understanding their impact on others.

#### Staff

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#### Senior Resident Advisors

Our Senior Resident Advisors are **full** undergraduate students that serve as educators, community builders and mentors to the students on their floors and assist with the administrative, educational and community needs of specific residential areas.

#### **Resident Advisors**

Our Resident Advisors are fullime undergraduate students that serve as educators, community builders and mentors to the students on their floors.

#### **Environmental Specialists**

Our Environmental Specialists are fulle support staff that oversee the cleanliness and safety sanitation of common areas throughout the residence halls. They are an instrumental part of our residential communities.

#### **Residential Opportunities**

At UNA we call our buildings residence halls instead of dorm because they are not only a home away from home, but they contain thriving communities which engage students and contribute to their overall learning experience. Part of our mission is to enable students their personal development and academic success. Living on campus directly exposes students to multiple leadership opportunities and ways to become involved.

The University of North Alabama has apartments available to university studewintsOaks apartmentare conveniently located within walking distance of the entire campus. Lion's Gate Apartments are located less than one mile f(t)-12 5u (f(t)-1(f)6.6 ()12 ()]TJ 0.02-5..4 (.1 (o)-1b 2 (42.6 (t)-5g (a)-42.6 (t2 (a)-)-1T.6 ()19 (a))-57 (r)1

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conduct, the University considers an individual to be a student when an offer of admission has been extended and thereafter as long as the student has a continuing educational interest in the University.

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at <u>una.edu/students/FSLanduna.edu/students/FSL/FSLPolicies/EventPolicy.pdf</u>);

- 30) Drugs. Use, possession or distribution of illegal drugs and other controlled substances or drug paraphernalia except as expressly permitted by law and the UniveBsitugePolicy. (See Alcohol and other Drug Statement at una.edu/studeetinduct/una-alcohol-edu-policy.) Sanctions for drug violations may include drug education, mandatedluation and treatment, community service, suspension, and/or expulsion. Student organizations that knowingly permit illegal drug activity will be excluded from campus for a minimum of one year.
- 31) Prescription Medications. Abuse, misuses ale or distribution of prescription over the counter medications;
- 32) Failure to Comply. Failure to comply with the reasonable directives of UNA officials w enforcement of ficers during the performance of their duties 2(1)-22006 -12.2 0 Td () Tj 0.00 Td 0.009 Tw 0.22D1a(p)-6

appropriate due process, including written notice of the allegationsinVestigators will fully inform the responding arty of all evidence btained in the course of the investigation, and will offer the responding

periodof time. Specific limitations or exceptions may be granted by the Director of Student Conduct or

officers are on duty at allrties and have the authority to enforce federal, state, and municipal

values of truth and honesty bring disrespect to themselves and the University. A university community that allows academic dishonesty will suffer harm to the reputation of students, faculty and graduates.

It is in the best interest of the entire university country to sanction any individual who chooses not to accept the principles of academic honesty by committing acts such as cheating, plagiarism, or misrepresentation. Offenses are reported to the Vice President for Academic Affairs and Provost for reference University

## Parental NotificatiorPolicy

A Family Educational Rightsned Privacy Act (FERPA) amendmeadopted in the fall of 1998, permits colleges and universities to inform the family of a student under 21 years of age when their student has been found in violation of university alcohol or other drug policies and/ohendase of a health or safety emergency.

The University of North Alabama is concerned about the use of alcohol among minors and recognizes that parents are important partners in student success. As such, Student Conduct procedures include parental notification once a student under the age of 22i2937t gefaetud482cy

Suicide Prevention Lifeline...... 1.800.273.8255

#### Education

UNA has chose to use Sexual Assault Prevenfroms an online educational tool to educate students on the issues associated with sexual assault and relationship violence. All incoming freshman-gredifingtingtingting students attending UNA musticcessfully pass another prevent 1 and Part 2 of this modul realiure to successfully complete this mandatory course may result in additional educational information and/or a meeting with the Title IX Office.

Students may access Sexual Assault Preventionine by following he steps below:

# **University Policies**

## Accommodations for Disability

In accordance with the Americans with Bibilities Act (ADA) and Section 504 of the Rehabilitation Act of

include parking lots and athletic fields.

- 3. Non-public forums are areas that are not triadial public forums or designated public forums. These locations will be restricted to use for their intended purpose and are typically not available for public expressive activity. Examples include, but are not limited to, classrooms, residence hattlesafact staff offices, academic buildings, administration buildings, medical treatment facilities, libraries, research and computer labs, and private residential housing on campus.
- 4. Additionally, security considerations may affect the availability of spatcat would otherwise be available.

Disruptive activities will not be allowed. The university has defined a disruptive activity as any action by an

The student may be required to fulfill additial requirements set forth by the committee and/or the University

50 2019-2020

Toward assuring a full and impartial hearing strictly on the merits of the cases, due regard shall be given to appoint committees of persons with appropriate expertise and without bias or direct interest in the outcome, to provision for peer representation where relevant and to adherence to hearing procedures. In making committee appointments, the Presidenaneek nominations from representative organizations such as, respectively, the Faculty Senate, and the Student Government Association. In cases involving a member of the university faculty as grievant or accused, the President shall, if so petitioned by the faculty members in the formal request for a hearing, make the committee appointments from the appropriate list of nominees established for such purposes

## Notices, Posters, and Banners

The placement of flyers is restricted to public bulletin boards and are limited to one flyer per bulletin board. Flyersshall be no larger than 11"x17". Flyers are NOT to be taped to windows, walls, doors or any painted surface. Signs, posters, banners, or flyers advertising the sale of alcoholic beverages are prohibited and shall be removed. We reserve the right to **reve** advertisement containing subject matter considered to be offensive or in poor taste.

# **Regulations and Procedures**

## University of North Alabama Police Department

The mission of the University of North Alabama Police Department is to p**lidean**d property of the University Community. University Police Officers are on duty 24 hours a day, 7 days a week enforcing federal, state, and municipal laws, as well as university rules and regulations.

University of North Alabama Police Officers are certified law enforcement officers **Bt#te** of Alabama, accredited by the Alabama Peace Officers Standards and Training Commission in accordance with Section 7, Subsection C. Legislative Act 1981, amending Act 156 of the Code of Alabama.

The University of North Alabama Police Department isted with full police power to serve the University Community, have authority in University related matters throughout the State of Alabama, and have cooperative agreements with other law enforcement agencies throughout the State. All traffic reglutations t apply anywhere in the State, apply while on the University Campus. We encourage you to follow the traffic laws, and watch for pedestrian traffic while on campus.

University Police office hours are 7:00 a.n 5:00 p.m, Monday through Friday.

## ReportingOn-Campus Crimes and Other Emergencies

To maximize safety on campus, the University Police Department strongly encourages with knowledge aboutanycrime, suspicious activity, or unsafe actions or conditions on campus (either as a witness or as a victim) to make an immediate report to the University Police in person to the University Po

Police Department, as well as **pid**ing assistance in making the incident report. Failure to report criminal activity to the campus security authority in a timely manner may result in discip**lintion** by the university. University employees and students, who are not members of the same curity authority, are encouraged to assist anyone reporting alleged criminal activity in contacting the campus security authority and/or the local police department in order to file a criminal report. Criminal activity may be reported voluntarily and confidentially to the campus security authority. Counselors are required to provide statistical information relating to crimes on campus but may continue to honor the confidentiality of victims.

Policy Statement: Voluntar82.04Tc 0 c 04Tc 0 c\*9Tepetmr2amt11.8 (t5.253 0 Td () 0 Q0.298 0.302 0.31 rg 0.298 0.302 0.31 RG

## **Off-Campus Housing**

The UNA Police routinely patrol of campus apartments and respond to calls for the purpose of reporting statistics and for prevention efforts through Community Oriented Policing (COP) program. If you believe a crime has occurred at the off ampus apartments, contact the UNA Police, 256.765.4357.

Fringe Areas of Campus: While the City of Florence Police have primary jurisdiction and responsibility in all areas offcampus, UNA Police can and do respond to most incident occur in close proximity to campus. UNA Police have fringe patrol duties dedicated to providing additional law enforcpresence around the perimeter of campus. UNA Police regularly meet with and communicated with law enforcementegarding theoccurrence crimes in the fringe areas.

If you believe a crime has occurred in close proximity to campus, please report the crime to the City of Florence Police Department at 256.760.6500.

## Daily Crime Logs/Summary of Criminal Incidents

The University of North Alabama Police compiles statistical information from the contents of the UPD daily crime log, which contains summaries of each day's crime reports made to the UNA Police Department. The crime log summaries include each incident's location, to the each disposition of the complaint. UPD crime logs are available for public viewing, 24 hours a day, on the police department website at una.edu/police/crimelog.html

## Tornado Emergency Procedes

Every attempt will be made to announce imminent inclement weather conditions with enough advance notice to facilitate a safe evacuation and closing of the campus and to ensure the safety of staff and students residing on campusHowever,shouldthatnot bepossible the following information provided to assist campus community members and visitors in seeking appropriate shelter on campus. During a stranyaction and quickly move to safe areas as noted below:

If indoors, seek shelter in lowest ketvof the building. Interior hallways or rooms are preferable. Keep away from windows.

If outdoors, take cover in the nea19.9 (w)17.1 (73.8 (oL74.4 (ib)n6.9 (t)-)-12c( t)6.9 (o)-12.1 .9 (o)-12.1 .9 2 )1.9 (y.8 (o

Lion Alert

Less urgent messages will be sent using the campus advisorysestaih.

#### How does Lion Alert work?

Lion Alert is a hosted and managed system. You do not need special hardware or software to receive messages. It is a multi-modal service that can disseminate emergency messages through:

Email:

## **Campus Security Report**

The University Police Department provides a Campus Security Repositudents to eview. The Security report can be accessed on the UNA Police Department website located at una.eda/ndbiblek on the "Crime Logs/ Statistics" tab on the left side of the home page.willbualso find other valuable tools like the Campus Security Guide, Emergency Managenments iteandCARE Teaminformation. Please take the time to review the University Police Department's website for valuable safety and sectority ation.

Police Department 's Mission Statement

It is themission of n4 20 9.96 2t-6.6 (E)-Fc 0.0 Tw78v(s)14.4 (o2f6 (t)11.9 (is)14.914e(e)9.2 (o)--.5 (th 2Jt4/85TJ 7t3

#### UPD Website

The UPD maintains a Web site <u>at una.edu/p</u>dbcequick and upto-date information on police, fire safety, and emergecy procedures. The University community is encouraged to take a few minutes to browse this site. If you have any questions, call the University Police Department at 256.765.4357

#### Community Awareness Programs

Members of the University Police Department **active** participants in University and community sponsored awareness programs. One purpose of these programs is to inform the University community about the many resources available to them through various University departments on campus.

## UNA Transportat ion Services Parking Regulations and Procedures

The following Traffic and Parking Regulations are effective December 1, 2015 and are subject to change. Any person, who owns, operates, and/or parks a motor vehicle on University of North Alabama (UNAt)/proper submits fully to all rules and regulations outlined in this document. Fastaffy and studentare responsible for knowing the regulations governing the operation of motor vehicles at UNA as outlined in this publication.

Anyone operating a vehicle iviolation of the University parking policy will be held responsible for any such violation. Failure to comply may result in university disciplinary action, fines, vehicle immobilization or impounding of vehicle.

All vehicles operated on the UNA campus must be properly registered and display a current UNA parking permit-twenty-four (24) hours a day and sev(ar) days a week.

Registration in itself is no guarantee of a parking space near the place where one works or attends class. The responsibility of finding a legal parking space rests with the vehicle operator. A lack of space where one would like to park is not a valid excuse for violating any parking regulation.

#### **Policy Statement**

These regulations are prepared and distributed to assist individual **timperad**/or parking motor vehicles on University of North Alabama property. The University is committed to providing the highest level of service and ensuring the safest and most efficient use inviewsity parking resources.

#### Authority

These regulations **a**restablished by virtue of the authority vested in the Board of Trustees in accordance with state statutes. By virtue of the powers granted to the Board of Trustees by the Constitution, the Board of Trustees has the authority to adopt and promulgate reasonable rules and regulations for the management and governance of the institution. These powers may be delegated to various University officials for the governance of students and the administration of University Affairs, Ref: Alabama Code-**\$52**,634(1975).

The responsibility of obtaining knowledge of all laws and regulations in force rests with the motor vehicle operator. Sf: od f br 347flity and(s)9.5 tff areted tobperm01.9 (i)6.9 (l)-5.2 (i)-5.2 apwith and abi(d)-12dhe y these regulations of the operator of the operator of the operator. Sf: od f br 347flity and (s)9.5 tff areted tobperm01.9 (i)6.9 (l)-5.2 (i)-5.2 (i)-5.2 apwith and abi(d)-12dhe y these regulations of the operator of the operator. Sf: od f br 347flity and (s)9.5 tff areted tobperm01.9 (i)6.9 (l)-5.2 (i)-5.2 apwith and abi(d)-12dhe y these regulations of the operator of the operator. Sf: od f br 347flity and (s)9.5 tff areted tobperm01.9 (i)6.9 (l)-5.2 (i)-5.2 (i)-5.2 apwith and abi(d)-12dhe y these regulations of the operator. Sf: od f br 347flity and (s)9.5 tff areted tobperm01.9 (i)6.9 (l)-5.2 (i)-5.2 (i)-5.2

signals are not in place or not in operation, motorists shall yield the right of way to pedestrians within a crosswalk. Where traffic control signals are in place, pedestrians shall cross with the pedestrian crossing sign or traffic signal in absence of a crossing.

## **Parking Designations**

The University does not guarantee a parking space near the place where oner addeksdsclass. Responsibility for finding an authorize darking space in the proper zone rests with the operator of each vehicle. LACK (r)1.tTd ()Tj -23.482 -1.193 Td [(L)3t -1.1.8 (24.1 (2L)3t -Pa7293 .1 (c)4.2 (I)-5.2 1te)4.2 (.)6(2L)3t -S10.8 (g2 ()4.2 (I)-5.2 (g2 ()4.2 ( UNA Transportation Services when necessary and may be issued to an identified "permit custodian" within the requesting department. Reserved parking CANNOT be permitted without prior apthrowadh University Police-TransportationServices division.

#### Temporary Vehicles and Lost/Destroyed Permits

A student or employee having a currently valid registration who must borrowntamothervehicledueto mechanicafailure, loss, theft, or family useof their registered vehicleshould request a freetemporary parking permit for the vehicle while in use OR, transfer their current registered hanging permit to the temporary vehicle Temporary permits can be obtainfede of chargeron UNA Transportation Services uring normal working hours, from 8:00 a.m.to 4:00 p.m., Monday-Fridayin office, OR, printable temporary permits may be requested via email at transportation @ una.Edilureto secure a temporary permit is not acceptable grounds for appeal of a citation for Failure to Displayalid Permit.If your vehicle was involved in anaccident resulting in the loss of the parking permit, UNA Transportation Services will issue you a letter for your insurance company requesting reimbursement. Firediations rest with insurance carrier. Lost or stolen permits should immediately be reported. Replacements for lost, destroyed, or stolen permit

## APPEALS

#### **Moving Violations**

Persons receiving Alabama Uniform Traffic Citations may appear at the Lauderdale County District Court on the date shown on their citation if they wish to contest the citation. Payments for Uniform Traffic Citations are handled by the Lauderdale County District Court Clerk's Office.

#### **Parking Violations**

Persons receiving UNA parking citation synappeal through online appeal form. The form can be found at <u>https://www.una.edu/transportation/parkitigket-appeal.htm</u>l

It is the policy of the University of North Alabanthaat any appeals should be processed by the University Parking Committee. Handicap accessible and fire lane parking violations aappealable, \$100 fines.

Appeals will not be accepted if filed more than ten (10) days after the date of issue.

If an appeal is approved by the Parking Committee, the citation(s) appealed will be voided.

If an appeal is denied by the Parking Committee, the citation(s) must be paidfiviel(5) daysof the date of notification of the appeal results Failure to pay will result in addition of \$10 late fee and "Financial Hold

Thefollowing reason areNOT acceptable rounds or dismissing a parking or traffic citation.

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campus that has had the registration revoked or in persistent violation of parking regulations may be cited accordingly and towed/booted at the owner's expense.

For more information contact the University Chief of Police, industry of North Alabama, UNA Box 5067, Florence, Alabama 56320001. Telephone: 256654357.

### Definitions

Motor Vehicle -Any self-propelled conveyance, including motorcycles.

# Campus Sights and Sounds

## UNA Fight Song

Published in the 1960sheband members in the late 1970s chose the lyrics.

Go, Fight for UN-A We are behind you all the way Go! Fight! Win Old UN-A The Purple and Gold is here to stay We'll roar on to victory We'll send that team back on their way Go! Fight! U-N-A We are behind you all the way

(Chant)

Go! Fight! U-N-A Go! Fight! U-N-A Go! Fight! U-N-A Go! Fight! Lions!

Listen to the "UNA Fight Song" by Pride Dixie Marching Band https://www.youtube.com/watch?v=lxX11t5jIE

## CAMPUS MAP S

Click <u>here</u>for a map of pedestrian and ADA accesstes around construction sites at Laura Harrison Hall and Storm Shelter.